

Bid Document

Bid Details	
Bid End Date/Time	29-01-2019 20:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	50 (Days)
Ministry/State Name	Ministry Of Human Resource Development
Department Name	Department Of Higher Education
Organisation Name	Indira Gandhi National Open University (ignou)
Office Name	Headquarter
Total Quantity	12150
Item Category	Envelopes
Average Turn Over of Last 3 Years	200 Lakh (s)
MSE Exemption For Years Of Experience And Turnover	Yes

Envelopes (12150)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Indian Standard	Non-Conforming to IS	Non-Conforming to IS
Type	Type of Envelope	Type -I (Pocket Shape)	*
	Material of Envelope	Kraft Paper	*
Dimension and Size	Dimension excluding Flap (mm)	240 X 330	240 X 330
	Dimension excluding Flap (Non-conforming to IS) (mm)	240 X 330	240 X 330
	Envelope Size Symbols	P3	P3
	Grammage of Paper (GSM)	150	60 (Non IS), 70, 80 (Non IS), 90, 100 (Non IS), 120, 150

	Size of Envelope	Other	SE4, SE5, SE6, SE7, SE8, SE10, Other
	Central Seam	4.5 cm	*
Colour and Printing	Colour of Envelopes	Light Brown	*
	Printing as per Buyer's Requirement	With (Single colour)	*
Physical Characteristics	Window in Envelope	Without	*
	Opening of Envelope	Top slide opening	*
	Cotton Lining	With	With
	Preglued Flap	Without	Without
	Bottom Flap	NA	*
	Top Flap	11cm	*
	Side Gate(on three sides)	6 cm	*
	Lamination of Envelope	Without	With, Without
	Cloth Lining With Jali	With	With, Without
	Closed woven cotton cloth having not less than 24 threads per inch per lining inside(both wrap and weft)	Yes	*
Packing	Pack of 100 Envelopes	Yes	*
Weight	Weight of a Packet (gm)	10	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Radha Lakhwani	110068,Registrar, MPDD, IGNOU, Maidan Garhi, New Delhi	12150	90

EMD Detail

Advisory Bank	HDFC Bank
EMD Percentage(%)	2.00
EMD Amount	225016

ePBG Detail

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Advisory Bank	HDFC Bank
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	14

Splitting

Bid splitting not applied.

Buyer Specific Additional Terms and Conditions

1. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---