

### Bid Document

Bid Details	
Bid End Date/Time	29-01-2019 19:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	50 (Days)
Ministry/State Name	Ministry Of Human Resource Development
Department Name	Department Of Higher Education
Organisation Name	Indira Gandhi National Open University (ignou)
Office Name	Headquarter
Total Quantity	12160
Item Category	Envelopes
Average Turn Over of Last 3 Years	150 Lakh (s)
MSE Exemption For Years Of Experience And Turnover	Yes

### Envelopes ( 12160 )

#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Indian Standard	Non-Conforming to IS	*
Type	Type of Envelope	Type -I (Pocket Shape)	*
	Material of Envelope	Kraft Paper	*
Dimension and Size	Dimension excluding Flap (mm)	250 X 325	*
	Dimension excluding Flap (Non-conforming to IS) (mm)	250 X 325	*
	Envelope Size Symbols	P1	*
	Grammage of Paper (GSM)	150	*
	Size of Envelope	Other	*
	Central Seam	2 cm	*

Colour and Printing	Colour of Envelopes	Light Brown	*
	Printing as per Buyer's Requirement	With (Single colour)	*
Physical Characteristics	Window in Envelope	Without	*
	Opening of Envelope	Top slide opening	*
	Cotton Lining	With	*
	Preglued Flap	Without	*
	Bottom Flap	3 cm	*
	Top Flap	7 cm	*
	Side Gate(on three sides)	NA	*
	Lamination of Envelope	Without	*
	Cloth Lining With Jali	With	*
	Closed woven cotton cloth having not less than 24 threads per inch per lining inside(both wrap and weft)	Yes	*
Packing	Pack of 100 Envelopes	Yes	*
Weight	Weight of a Packet (gm)	7	*

\* Bold specifications are the golden parameters.

### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Radha Lakhwani	110068,Registrar, MPDD, IGNOU, Maidan Garhi, New Delhi	12160	90

### EMD Detail

Advisory Bank	HDFC Bank
EMD Percentage(%)	2.00
EMD Amount	134976

### ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	14

**Splitting**

Bid splitting not applied.

**Buyer Specific Additional Terms and Conditions**

1. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**