

Bid Document

Bid Details	
Bid End Date/Time	24-01-2019 10:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	15 (Days)
Ministry/State Name	Ministry Of Defence
Department Name	N/a
Organisation Name	N/a
Office Name	Afac
Total Quantity	13100
Item Category	Folders-file cover , Wooden Pencil , battery cell , glue stick , scissors , battery cell , markers- white board , Gel Pen , stapler pin , Eraser , Wooden Pencil , manual pencil sharpener , Printer or photo Copier Paper , self adhesive flags , Gum (Paper Adhesives, Liquid Gum and Office Paste Type) , self adhesive paper note , Envelopes , crayons , Report Cover
MSE Exemption For Years Of Experience And Turnover	No

Folders-file Cover (100)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Material	Material	Coloured Grey Board	*
Color	Colour of file cover	grey	*
	Conformity of grey board to IS:2617	Yes	*
Physical Characteristics	Minimum GSM of folder cover Sheet (GSM)	280	280 Or higher
	Minimum Length of folder (mm)	350	350, 381
	Minimum Width of folder (mm)	240	240, 305

	Minimum Width of flap at bottom cover (mm)	35	*
	Minimum Width of buckram cloth at the spine (mm)	50	*
General Properties	Printing	As per User requirements	As per OEM Standard, As per User requirements
	File suitable for paper size	Foolscap	*
	No.of eyelet (Nos)	2	*
	Location of eyelet	In the centre of file cover at left side at a gap of 80 mm on front and back covers	Left top corner, In the centre of file cover at left side at a gap of 80 mm on front and back covers

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	100	15

Wooden Pencil (500)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Conformity to Indian Standard	IS:1375-1981	*
	ISI Marked	No	Yes, No
Type and Grade	Type of Pencil	Carpenter's Pencil	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing
	Grade	HB	*
Physical Properties	Length of Pencil (mm)	177	*
	No. of Pencils in one Pack (Nos.)	10	10, 12 Or higher
Shape and Color	Shape of Pencil	Round	Round, Hexagonal,

			Oval
	Body Colour	Red	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	500	15

Battery Cell (200)

Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
GENERIC	Confirming to Indian Standard	Heavy duty battery cell as per IS:9128	Heavy duty battery cell as per IS:9128, Multipurpose Dry Battery Cell as per IS:8144
	Type of batteries	R03	R03, R06, R14, R20
	ISI marked	Yes	*
	CM/L No.	16046 22 12 2019	*
	No. of Cells per pack	1	1, 2, 4, 10, 20
CONSTRUCTIONAL	Leak Proof	Yes	*
FUNCTIONAL	Nominal Voltage (Volts)	1.5	*
CERTIFICATIONS	Applicability of Test Reports from Central Govt./NABL/ILAC accredited Lab covering all the declared parameters as per IS specification	Yes	*
	Test Report No.	6325874	*
	Test Report Date	30 04 2016	*
	Name of the Lab	Duracell	*
	Address of the Lab	Mumbai	*
	Secondary Cells and Batteries containing Alkaline or other non-acid Electrolytes-Safety	IS 8144	*

	Requirements for Portable sealed secondary cells, and for Batteries made from them for use in portable applications Compulsory Registration(CRS) of BIS for safety as per IS 16046 as applicable		
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* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	200	15

Glue Stick (400)

Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Type	Type of Glue	Soft paste, non toxic, quick drying for paper etc.	*
Applicator	Applicator	By rotational movement of the bottom of the stick	*
Net Content and Shelf Life	Net content of the stick (Grams)	15	15, 25, 35, 40, 50 Or higher
	Shelf life	12	12 - 24
Packing	Enclosure	Plastic with lid	Plastic with lid, ABS plastic with lid
	No of sticks in a pack (Nos.)	Pack of 10	Pack of 5, Pack of 10, Pack of 20

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College	400	15

Scissors (100)**Technical Specifications**

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Material	Material of Blade	Stainless Steel	*
	Handle Material	Plastic	*
Type	Type of Fastening	Rivet	*
Physical characteristics	Blade Length (mm)	100	100.0
	Overall Length (mm)	150	100 - 200
	Blade Thickness (mm)	2	1.8 - 2.5
	Blunt Tip of the Blade to Avoid Injury	Yes	*
Application	Application	General purpose for cutting of paper of cloth etc.	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	100	15

Battery Cell (300)**Technical Specifications**

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
GENERIC	Confirming to Indian Standard	Multipurpose Dry Battery Cell as per IS:8144	Heavy duty battery cell as per IS:9128, Multipurpose Dry Battery Cell as per IS:8144
	Type of batteries	R06	R03, R06, R14, R20

	ISI marked	Yes	*
	CM/L No.	3114333	*
	No. of Cells per pack	1	1, 2, 4, 10, 20
CONSTRUCTIONAL	Leak Proof	Yes	*
FUNCTIONAL	Nominal Voltage (Volts)	1.5	*
CERTIFICATIONS	Applicability of Test Reports from Central Govt./NABL/ILAC accredited Lab covering all the declared parameters as per IS specification	Yes	*
	Test Report No.	269875	*
	Test Report Date	September 2017	*
	Name of the Lab	EIIL	*
	Address of the Lab	UK	*
	Secondary Cells and Batteries containing Alkaline or other non-acid Electrolytes-Safety Requirements for Portable sealed secondary cells, and for Batteries made from them for use in portable applications Compulsory Registration(CRS) of BIS for safety as per IS 16046 as applicable	NA	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	300	15

Markers- White Board (200)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
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Surface	Writable Surfaces For Markers	White board	*
Type	Type of Ink used in Markers	Water based	Dry safe, Water based
	Type of Markers Tip	2 mm thick bullet type	*
Colour	Writing Colour of markers	Assorted one each of black, blue, green and red	*
General Properties	Performance of Markers	Quick dry	*
	Refilling	Yes	Yes, No
	Pocket Clip	No	Yes, No
	Cap Mounted Magnet and Eraser	Yes	Yes, No
	Number of Markers in a pack (Nos)	4	4

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	200	15

Gel Pen (3000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Ink Type	Type of Ink	Acid Free	*
Color of Ink	Ink Color	Blue	*
Physical Characteristics	Writing Length (Meter)	1000	100 - 3000
	TC Ball Tip (mm)	0.5	0.5, 0.7
	Line Width (mm)	0.3	0.3, 0.5
	Model / other	OCTANE GEL PEN	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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	ng Officer			
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	3000	15

Stapler Pin (500)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Material	Material of the Pin	STAINLESS STEEL	Any applicable text(s)
Size	Size Designation	10	*
	Crown Size (mm)	5	Any applicable numeric value
Dimension	Thickness of Pin (mm)	NA	*
	Width of Pin (mm)	NA	*
	Length of shank (Leg) (mm)	NA	*
Packing	Number of Pins in a strip (Nos)	50	1 - 100
	Number of strips in a box (Nos)	20	1 - 100

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	500	15

Eraser (100)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Dimension	Regular size(LxWxH) (mm)	35X18X10	Any applicable text(s)
Other Properties	Erase graphite gently without damaging	Yes	*

	paper		
	Number of Eraser per pack (nos)	20	20

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	100	15

Wooden Pencil (2000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Conformity to Indian Standard	IS:1375-1981	*
	ISI Marked	Yes	Yes
	CM/L Number and Date	NA	*
Type and Grade	Type of Pencil	General Writing	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing
	Grade	HB	HB
Physical Properties	Length of Pencil (mm)	177	*
	No. of Pencils in one Pack (Nos.)	10	10, 12 Or higher
Shape and Color	Shape of Pencil	Hexagonal	Round, Hexagonal, Oval
	Body Colour	BLACK SILVER	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	2000	15

Manual Pencil Sharpener (2000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Material	Body Material	Plastic	Plastic
	Blade Material	steel	steel
Dimension	Blade Length (mm)	10	10
	Blade Width (mm)	3	Any applicable numeric value
	Diameter of Sharpening Hole (Range)	8mm -9mm	8mm -9mm, 9mm-10mm, 10mm -11mm
	Sharpening Angle (degree)	22	*
Physical Characteristics	Sharpening Holes	Single	Single, Double
	Waste collector	No	yes, No
Packing	Number of Sharpeners in a Pack (Nos)	20	Any applicable numeric value

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	2000	15

Printer Or Photo Copier Paper (200)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Conforming to Indian Standard IS 14490 : Latest	Yes	*
	Test Method as per IS: 1060	Yes	*

Size	Size and Dimension of The Paper (W X L) in mm	210 x 297	210 x 297, 297 X 420, 594 X 841
	Size of the Paper	A4	A1, A3, A4
	GSM of Paper	80	80
Quantity	Number of Sheets per Ream	500	500 Or higher
Physical Characteristics	Brightness in %	81.113	80 - 95
	Tensile Index MD in Nm/g	43.5	*
	Tensile Index CD in Nm/g	27.5	*
	Opacity in %	93	*
	Tear Index (Avg) in Nm.m ² /g	5	*
	Smoothness for both sides (Bendtsen) in ml/min	155	*
	Thickness in µm	98	*
	Moisture in %	5	*
	Stiffness MD	4	*
	Stiffness CD	2	*
	Surface Strength Dennison (Wax Pick) >= 12 A	12 A	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	200	15

Self Adhesive Flags (200)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Size and GSM	Size of Flag (L X W) (mm X mm)	25 X 75	*

	GSM of Paper (gsm)	75	*
Glued Portion	Glued portion of flag (Lengthwise) (mm)	12	*
Colour and Arrangement of Flags	Colour of Flags in a Pack	Different Colour	*
	Number of Colour	3	*
	Arrangement of flags of different colors in a pack	Side by side	*
Packing	Number of Sheets of Each Colour in a pack (Nos)	100	*
	Number of Packs in a bundle (Nos)	10	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	200	15

Gum (Paper Adhesives, Liquid Gum And Office Paste Type) (1000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Conformity to Indian Standard IS 2257 : Latest	Yes	*
	ISI Marked	No	Yes, No
	BIS Licence Number	na	*
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab showing conformation to the IS Specification	No	Yes, No
	Test Report Number	72052	*
	Test Report Date	05-09-2017	*

	Name of the Lab	NATIONAL	*
	Address of the Lab	GURGAON	*
Material	Material	Type B	Type B, Type C
Packing Size	Packing Size (Grams)	25	25

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	1000	15

Self Adhesive Paper Note (200)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Size and Grammage	Size of Note Pad (L X W) (mm X mm)	50 X 75	50 X 75, 75 X 75, 100 X 75
	GSM of Paper	70.0	70, 75, 80 Or higher
Colour	Colour	Yellow	*
Glue Details	Property of Glue	Must be Re-usable Minimum 5 Times	*
	Glued portion of the Notes (Lengthwise) (mm)	12.0	*
Packing	Number of Sheets in a Pack (Nos)	100.0	*
	Number of Packs in a Bundle (Nos)	10.0	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	200	15

Envelopes (1000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Certification	Indian Standard	IS:13892 latest	IS:13892 latest, Non-Conforming to IS
Type	Type of Envelope	Type -I (Pocket Shape)	*
Dimension and Size	Dimension excluding Flap (mm)	114 x 162	*
	Dimension excluding Flap (Non-conforming to IS) (mm)	250 X 110	*
	Envelope Size Symbols	DL	*
	Grammage of Paper (GSM)	90	90
	Size of Envelope	SE8	SE8
Colour and Printing	Colour of Envelopes	Yellow	*
	Printing as per Buyer's Requirement	No Printing	*
Physical Characteristics	Window in Envelope	Without	*
	Opening of Envelope	Side Slide opening	*
	Cotton Lining	Without	With, Without
	Preglued Flap	With	With, Without
	Bottom Flap	Without	*
	Top Flap	Without	*
Packing	Pack of 100 Envelopes	Yes	*
Weight	Weight of a Packet (gm)	100	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	1000	15

Crayons (100)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Type	Type of Crayons	Watercolor Crayon	Wax Based Crayon, Oil Pastel Crayon, Dry pastel Crayon, Watercolor Crayon
Colour and Shape	Colour	Multi colour in a box	*
	Colour of Crayons	6 assorted shades of 10 ml	*
	Crayon Shape	BOTTLE SHAPE	*
Dimension of Crayon	Crayon Length (mm)	20	Any applicable numeric value
	Crayon Diameter (mm)	10	Any applicable numeric value
Packing	Number of Crayons in a Box (Nos)	12	12, 24, 48
	Number of boxes in Bulk Package (Nos)	1	Any applicable numeric value

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	100	15

Report Cover (1000)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Allowed Values
Type	Type Of Folder	Report Cover	Report Cover, L-Shape plastic Folder
Material	Material	Polypropylene	*
Size	Paper size to which folder is suitable	A4	A4, Foolscap
colour	Colour of folder (Bottom Side)	Transparent	*

	Colour of folder (Top Side)	Transparent	*
Dimension	Thickness of folder (mm)	0.17	0.17, 0.4
	Minimum Length of folder	305 mm for A4	305 mm for A4, 350 mm for Foolscap
	Minimum Width of folder	225 mm for A4	225 mm for A4, 250 for Foolscap
Physical characteristics	Binding/holding of paper by	Plastic Clip.	Plastic Clip., PVC binder strip, Without (L-shape), Metal Clip.
	Stacking/holding Capacity	1 to 30 sheets	*
	Special cut to ensure easy separation of flaps	Yes	*

* Bold specifications are the golden parameters.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	PARTHASARATHY BOOVARAGAN	641018,Air Force Administrative College Redfields Coimbatore	1000	15

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

Special terms and conditions for category Printer or photo Copier Paper

1) Subject to provisions of Public Procurement (preference to 'Make in India'),order 2017 notified vide Department of Industrial Policy and Promotion ,Ministry of Commerce and Industry order dated 31st July,2018, the following types of Paper, Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available, minimum local content is specified as below:Type of Paper - Copier Paper(cut size)Relevant BIS Standard - IS 14490:1997Minimum Local Content (%) - 75

2) The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST

3) The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.

Buyer Specific Additional Terms and Conditions

1. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---